

**2016-17 SCHOOL CALENDAR
NUMBER OF ATTENDANCE DAYS**

	TEACHERS			STUDENTS		
	Elem.	Middle	High	Elem.	Middle	High
August	5	5	5	0	0	0
September	21	21	21	19	19	19
October	20	20	20	18	19	20
November	18	18	18	17	17	17
December	15	15	15	15	15	15
January	19	19	19	19	19	19
February	19	19	19	18	18	18
March	23	23	23	22	22	23
April	15	15	15	14	14	14
May	22	22	22	22	22	22
June	<u>17</u> 194	<u>17</u> 194	<u>17</u> 194	<u>17</u> 181	<u>16</u> 181	<u>14</u> 181

High School Graduation - June 21, 2017

	- - - -	
Total Teacher Work Days		- 194
Student Days		
Elementary		- 181
Middle		- 181
High		- 181
High School Planning/TP/GP/RC*		- 9
Middle School Planning/TP/GP/RC*		- 7
Elementary Planning/TP/GP/RC*		- 6 + 3 half days

(*GP = Grade Preparation Day; RC = Record/Close Out Day; TP = Teacher Planning)

GRADING PERIODS AND REPORT CARD DATES (Grades 1-12)

Quarter	Marking Periods	Middle & High Teachers Final Grades	Reports Issued/ Sent Home	Days in Marking Period		
				High	Middle	Elem
1st	<u>High, Middle, Elementary</u> September 6 – November 7	<u>High, Middle</u> November 7, 8 and 9	<u>High & Middle</u> Pick up – November 17 Sent Home – November 18 <u>Elementary</u> Pick up – November 28 after 12 noon Sent Home – December 2	43	42	41
2nd	<u>High, Middle, Elementary</u> November 9 – February 2	<u>High, Middle</u> February 2, 3 and 6	<u>High & Middle</u> Pick up – February 13 Sent Home – February 14 <u>Elementary</u> Pick up – February 21 after 12 noon Sent Home – February 23	49	49	49
3rd	<u>High, Middle, Elementary</u> February 6 – April 7	<u>High, Middle</u> April 7, 17 and 18	<u>High & Middle</u> Pick Up – April 25 Sent Home – April 26 <u>Elementary</u> Pick Up – May 1 after 12 noon Sent Home – May 4	44	43	43
4th	<u>High</u> April 18 – June 20 <u>Middle</u> April 18 – June 22 <u>Elementary</u> April 18 – June 23	<u>Middle</u> June 14, 15 and 16 Final Grade verification must be completed by noon on June 19 <u>High</u> June 16 – 21, 4 p.m. Final Grade verification must be completed by 2 p.m. on June 23	<u>Middle</u> Pick Up – June 21 Sent Home – June 22 <u>High</u> Mailed by June 30 <u>Elementary</u> Pick Up – June 23 after 12 noon Sent Home – June 24	45	47	48
TOTAL				181	181	181

Elementary School PL/Early Release Days

Oct. 26, Dec. 7, Feb. 8, Mar. 8, Apr. 26, Jun. 14, 21 and 23

Middle School PL/Early Release Days

Oct. 19, Dec. 2, Feb. 10

High School PL/Early Release Days

Oct. 19, Dec. 2, Feb. 10

Elementary School TP/GP/RC

Aug. 30, Sept. 1 and 2, Nov. 8, Feb. 3, Apr. 17, [June 14, 21 and 23 (½ days)]

Middle School TP/GP/RC

Aug. 30, Sept. 1 and 2, Nov. 8, Feb. 3, Apr. 17, June 23

High School TP/GP/RC

Aug. 30, Sept. 1 and 2, Nov. 8, Feb. 3, Apr. 17, Jun. 21, 22 and 23

(GP = Grade Preparation Day; PL = Professional Learning; RC = Record/Close Out Day; TP= Teacher Planning)

SECONDARY INTERIM PROGRESS REPORT & MIDDLE SCHOOL CONFERENCE DATES

First Quarter	Second Quarter	Third Quarter	Fourth Quarter
September 28, 29 & 30, Finalize Grades	December 7, 8 & 9 Finalize Grades	February 22, 23 & 24 Finalize Grades	May 3, 4 & 5 Finalize Grades
October 6 Pick up from Information Services	December 14 Pick up from Information Services	March 2 Pick up from Information Services	May 11 Pick up from Information Services
October 7 Middle School Conferences		March 3 Middle School Conferences	
		<i>High Schools</i> <i>March 3, 6, 7</i> <i>Finalize Grades</i> <i>March 10</i> <i>Pick-up from Information</i> <i>Services</i>	

ELEMENTARY PROGRESS REPORT CARD DATES

First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Last Day of Marking Period – November 7	Last Day of Marking Period – February 2	Last Day of Marking Period – April 7	Last Day of Marking Period High - June 21 Middle – June 22 Elementary – June 23
GP – November 8	GP – February 3	GP – April 17	GP – NA
Grade Entry October 30 – November 10	Grade Entry January 26 – February 8	Grade Entry March 31 – April 20	Grade Entry June 5 – June 12
Teachers Complete Grades/Comments November 10 by 9:00 a.m.	Teachers Complete Grades/Comments February 8 by 9:00 a.m.	Teachers Complete Grades/Comments April 20 by 9:00 a.m.	Teachers Complete Grades/Comments June 12 by 9:00 a.m.
Soft Copy of Proofs sent to schools on November 10 by 3:00 p.m.	Soft Copy of Proofs sent to schools on February 8 by 3:00 p.m.	Soft Copy of Proofs sent to schools on April 21 by 12:00 p.m.	Soft Copy of Proofs sent to schools on June 12 by 3:00 p.m.
Final Changes Completed - November 21 by 9:00 a.m.	Final Changes Completed – February 15 by 9:00 a.m.	Final Changes Completed – April 27 by 9:00 a.m.	Final Changes Completed – June 15 by noon
Finals Ready for Pick-up – November 28 after 12 noon	Finals Ready for Pick- up – February 21 after 12 noon	Finals Ready for Pick- up – May 1 after 12 noon	Finals Ready for Pick-up – June 21 after 12 noon
Report Cards Issued – December 2	Report Cards Issued – February 23	Report Cards Issued – May 4	Report Cards Issued – June 23

GP – Grade Preparation Day

**MAKE-UP DAYS FOR DAYS LOST DUE TO INCLEMENT WEATHER OR OTHER DECISIONS
TO CLOSE SCHOOLS
THE SUPERINTENDENT MAY REVISE MAKE-UP DAYS AS NEEDED**

HIGH, MIDDLE AND ELEMENTARY SCHOOLS

One to Approximately Ten Days Lost

Instructional hours for the first ten days lost are not made up.

- ❑ One make-up day is built into the calendar; and
- ❑ Additional instructional hours beyond the 990 minimum teaching equivalent hours required by the State will be used to cover other days lost due to school closure for inclement weather or other emergency situations.

Instructional hours missed will be monitored. This include hours missed due to late opening, early closings, and full day closures. Should it be needed, an Alternative Make-up Day Plan will be forwarded to the School Board for approval. C-3 of § 22.1-98 of the Code of Virginia, *Reduction of state aid when length of school term below 180 days or 990 hours*, would be applied. It states, “When severe weather conditions or other emergency situations have resulted in the closing of any school in a school division and such school has been unable to meet the 180 teaching day requirement, the school division may make up the missed teaching days by providing its students with instructional hours equivalent to such missed teaching days to meet the minimum 990 teaching hour requirement.”

BACK TO SCHOOL NIGHT

Elementary	Wednesday, September 14, 2016
HB Woodlawn	Thursday, September 15, 2016
Middle	Tuesday, September 20, 2016
High	Wednesday, September 21, 2016
Career Center and Arlington Mill (Saturday Back To School Breakfast)	Saturday, September 24, 2016

WINTER BREAK

Teachers, Students and Assistants

Winter Break for students begins at the end of the school day on Wednesday, December 21, 2016 and continues through Monday, January 2, 2017. Students and staff return to school on Tuesday, January 3, 2017.

12-Month Employees - Schedule for 12-month employees during Winter Break.

- Holidays – December 23, 26, and 30, 2016 and January 2, 2017
- Workdays during Winter Break – December 22, 27, 28 and 29, 2016. Staff returns to work on Tuesday, January 3, 2017.